

## Result Entry by Student User Guide



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**Path:** Scholastic → Assessment → Result Entry by Student

The Result Entry by Student View is best utilised to view for viewing Student Results and any Assessment information. You can add results on an individual basis and also edit results already entered.

1.	Check the Period ID is correct.
2.	Select a Student.
3.	Remove or add check to filter the columns.
4.	A comment can be added for the selected Subject.
5.	Select the Results by clicking on the column headings.
6.	Select a Breakdown from the list to view individual Breakdowns (Areas of Assessment).
7.	View add or edit the Areas of Assessment attached to the selected Subject.
8.	If a comment is added to the Area of Assessment it can be viewed here.
9.	Check the boxes to hide or view the fields.
10.	View or edit General Comments.
11.	View or edit Head of School Comments.
12.	View or Edit Audit Personal or Academic Comments.